

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2417  
COMMISSIONERS OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 3400 Hwy 73  
Port Arthur, Texas

Date: April 16, 2024

Present: Commissioners  
Richard Beaumont  
James Gamble, Sr.  
Lester Champagne  
Albert Moses, Jr.  
Matthew Vincent  
Allen Sims, Assistant Manager  
Glenn Steele, Attorney for the District

Visitors: Toby Davis, DD7  
Garrett Boudoin, DD7  
Kirby Johnson, DD7  
Barron Cook, DD7  
Ray Russo  
Kim Carroll, Texan Engineering & Associates

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Champagne gave the invocation.

Minutes of Meeting No. 2416

The Minutes of Meeting No. 2416 was approved as read.

Consider Award of Bid for Emergency Disaster Assistance Recovery Services

Mr. Allen Sims stated that the proposals for Emergency Disaster Assistance Recovery Services were opened at the board meeting held on April 2, 2024. The responding companies were Aftermath Disaster Recovery Services, Brystar, DRC Emergency Services, and Tidal Basin Government Consulting. All bidders were compliant with the bid requirements. A recommendation letter was submitted by Mr. Sims

recommending that three (3) contracts be awarded. The first contract should be awarded to Tidal Basin Government Consulting for the monitoring services. Tidal Basin was the only bidder who submitted a proposal for the monitoring services. The second contract should be awarded to Aftermath Disaster Recovery. They were the low bidder on the majority of the bid items. The third contract should be awarded to Brystar Contracting, Inc. They are a local company that can provide some equipment options that the other bidders could not. Their pricing was the same as Aftermath on many of the remaining bid items. Brystar would be a great backup if Aftermath could not fully respond to the District's needs. Commissioner Champagne moved to approve awarding the bid for the Emergency Disaster Assistance Recovery Services to Tidal Basin Government Consulting for monitoring services, and Aftermath Disaster Recovery for the remaining bid items with Brystar Contracting, Inc. as a backup as recommended by staff. Commissioner Gamble seconded the motion. The motion carried.

Consider Approval to Re-Advertise for Bids for Emergency Stand-By Fuel Supply

Mr. Allen Sims stated that no bids were received for the Emergency Stand-By Fuel. The District requests approval to re-advertise for bids. Commissioner Vincent moved to approve the request to Re-Advertise for Bids for Emergency Stand-By Fuel Supply. Commissioner Moses seconded the motion. The motion carried.

Consider Pay Request No. 1 to Mike Barnett Construction for the Roof Repairs for the Central Pump Station Project

A recommendation letter was submitted by Kirby Johnson, P.E. for Pay Request No. 1 to Mike Barnett Construction for Roof Repairs to the Central Pump Station in the amount of Thirty-Five Thousand One Hundred Thirty-Seven and 17/100 (\$35,137.17)

Dollars. Mr. Johnson stated the Contractor is requesting payment for the mobilization of equipment to the site, partial removal of existing eave structures, materials for installing additional decking, materials for purlin and truss structural connections, and scaffolding. 27% of the work has been completed in 12% of the estimated working days. Commissioner Champagne moved to approve the Progress Payment to Mike Barnett Construction for Roof Repairs to the Central Pump Station in the amount of Thirty-Five Thousand One Hundred Thirty-Seven and 17/100 (\$35,137.17) Dollars. Commissioner Vincent seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Allen Sims stated there is no significant construction progress to report and the weekly update meetings on miscellaneous projects continue. The District submitted payment to The Premcor Refining Group in the amount of \$248,820 for Contract 3 utility relocations that run through Valero Refinery. The project was put on hold due to contaminated material concerns. Engineering is 75-80% complete. Now that the contamination issues have been partially resolved, Valero has submitted a cost estimate to update the engineering. The check issued to The Premcor Refining Group was for \$188,000 in engineering fees, a contingency fee, and approximately \$25,000 in administration costs. A meeting was held with the railroad to discuss the possible exchange of land as well as right of ways. There has also been a coordination effort between the District, the City of Port Arthur, and TxDOT projects related to the gate removal and bridge relocation on HWY 365.

Mr. Sims stated that he will be attending a Gulf Coast Protection District (GCPD) meeting tomorrow. GCPD continues to work with the General Land Office on the

agreement for House Bill 1 for the 2023 funds. After the agreement is finalized, the District will have to modify its agreement with GCPD to be able to access those funds.

### Manager Reports

Mr. Allen Sims presented the financial statements prepared by FMW, P.C. for the period ending March 31, 2024, and gave a collateral securities report as of March 31, 2024.

The Corps is onsite performing the required periodic inspection of the levee for the next two weeks.

### Permits

Low Carbon Logistics CCS Transport, LLC proposed (1) a 20-inch Pipeline Underground Crossing County Jail Outfall. The permit fee is \$550.00, and no bond is required. Mr. Garrett Boudoin recommended approval subject to the special conditions contained within the permit. Commissioner Vincent moved to approve the permit requested by Low Carbon Logistics CCS Transport, LLC as recommended by Mr. Boudoin. Commissioner Gamble seconded the motion. The motion carried.

Colonial Pipeline Co. proposed (1) a 20-inch Pipeline Underground Crossing El Vista West Lateral & West Lateral Extension. The permit fee is \$660.00, and no bond is required. Mr. Garrett Boudoin recommended approval subject to the special conditions contained within the permit. Commissioner Gamble moved to approve the permit requested by Colonial Pipeline Co. as recommended by Mr. Boudoin. Commissioner Vincent seconded the motion. The motion carried.

Mammoet USA South proposed Heavy Haul (1) Crossing the HFPL at Ramp G. The permit fee is \$550.00, and no bond is required. Mr. Garrett Boudoin recommended

approval subject to the special conditions contained within the permit. Commissioner Moses moved to approve the permit requested by Mammoet USA South as recommended by Mr. Boudoin. Commissioner Champagne seconded the motion. The motion carried.

Executive Session - Consider and Take Action, if any, on Items Discussed in Executive Session

No executive session was held.

Checks & Purchase Orders

Maintenance Fund

Ck. No. 24033 – 4 Horn Industrial

\$671.85 – Equipment Rental – Vehicle Shed Yard Area

Ck. No. 24034 – Arceneaux Wilson & Cole LLC

\$3,000.00 – Foundation Design – Vehicle Shed Yard Area

Ck. No. 24035 – Bobcat of Houston

\$745.00 – 18" Standard Bucket Rental – Vehicle Shed Yard Area

Ck. No. 24036 – Brundage Bone Concrete Pumping, Inc.

\$4,591.38 – Pump Truck Rental – Vehicle Shed Yard Area

Ck. No. 24037 – Buna Electric Motor Services, Inc.

\$120.00 – 1<sup>st</sup> Quarter Motor Storage – PS No. 10

Ck. No. 24038 – Freese and Nichols, Inc.

\$270.00 – Health Insurance Payment

Ck. No. 24039 – GFL Plant Services, LP

\$5,005.57 – Rollbox and Holding Tank Rental, Multiple PS's

Ck. No. 24040 – Herc Rentals

\$3,005.85 – Dump Truck Rental 03/04 – 04/01/24

Ck. No. 24041 – Jeffrey S. Ward & Associates, Inc.

\$7,500.00 – Rodair Gully Detention HMGP Project

Ck. No. 24042 – LJA Engineering, Inc.

\$11,952.51 – Data Collection System, General Engineering, Storm Water Management, Rodair Detention

Ck. No. 24043 – LJA Environmental Services, LLC  
\$180.00 – Groves Detention HMGP Project

Ck. No. 24044 – M & S Unlimited Services, LLC  
\$900.00 – Transport Truck Rental (2)

Ck. No. 24045 – Mike Barnett Construction  
\$35,137.17 – Roof Replacement – Central Pump Station (PS 5)

Ck. No. 24046 – Occucare International  
\$460.00 – Employee Medical

Ck. No. 24047 – Richard Beaumont  
\$234.70 – Health Insurance Payment

Ck. No. 24048 – Sam & Tash Services, Inc.  
\$1,569.62 – Janitorial Services for Administration Building

Ck. No. 24049 – Thorpe Plant Services Corporation  
\$168.04 – Monthly Scaffold Rental - PS No. 10

Ck. No. 24050 – TWCA Risk Management Fund  
\$837.00 – Auto Insurance Policy Amendments

Ck. No. 24051 – United of Omaha  
\$1,196.080 – Health Insurance Payment

Ck. No. 24052 – W-Industries  
\$6,093.75 – Alligator Bayou Upgrad

Ck. No. 24053 – W & W Construction  
\$20,500.00 – Concrete Foundation – Vehicle Shed Yard Area

Ck. No. 24054 – Waukesha-Pearce Industries, Inc.  
\$5,553.00 – Excavator Rental – Hebert Tract – Sabine Pass to Galveston Bay Project

Ck. No. 24055 – Wave Solutions  
\$8,956.00 – Computer Software, Monthly IT Service for April 2024, Civil 3D Workstation

Ck. No. 24085 – Blue Cross Blue Shield of Texas  
\$145.56 – Health Insurance Payment

Ck. No. 24086 – Function 4 LLC  
\$402.81 – Konica Copier Lease Payment

GLO Fund

Ck. No. 5064 – LJA Environmental Services

\$33,944.20 – Sabine Pass to Galveston Bay Project

Ck. No. 5065 – Texan Engineering

\$2,968.88 – PAV-03A & PAV-03C Utility Relocations Sabine Pass to Galveston Bay Project

Ck. No. 5066 – The Premcor Refining Group, Inc.

\$248,820.00 – Contract 3 - Sabine Pass to Galveston Bay Project

Commissioner Vincent moved that the checks from the Maintenance Fund, and GLO Fund accounts be approved for payment. Commissioner Gamble seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:13 p.m., Commissioner Moses moved that the meeting be adjourned. Commissioner Vincent seconded the motion. The motion carried.

  
Richard Beaumont, Chairman

  
Albert Moses, Jr., Secretary