

Book: 72  
Page: 8529

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2323  
COMMISSIONERS OF JEFFERSON COUNTY  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300  
Port Arthur, Texas

Date: May 5, 2020

Present: Commissioners  
Richard Beaumont  
Lester Champagne  
Billy Joe Butler  
Albert Moses, Jr.  
Phil Kelley, Manager  
Pete Steele, Attorney

Absent: James Gamble, Sr.

Visitors: Brady Girouard-DD7  
Tomeka Channel, DD7  
Allen Sims, LJA Engineering

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2322

The Minutes of Meeting No. 2322 was approved as read.

Consider Approval to Advertise for Bids for 2020 Emergency Disaster Assistance Recovery Contracts

Mr. Phil Kelley stated the District has had a contract in place for several years and has been renewing its two (2) year extensions for emergency disaster assistance. Last year FEMA changed its rule requirements for any type of disaster assistance to be eligible for reimbursement and established 2 CFR 200 Bidding Rule Regulations. Mr. Allen Sims of LJA Engineering stated that any type of assistance or services must meet

an acquisition process to be reimbursable from FEMA. The District needs to go out for bids for its Emergency Disaster Assistance to abide by the 2 CFR 200 rules so if there is a hurricane event, the District can get reimbursed for these services. The Emergency Disaster Assistance Recovery Contract will also cover debris removal and monitoring services, materials and supplies, cooking facilities, living quarters and more. Jefferson County came up with a list of items that are generally acceptable to all counties, and Mr. Sims adapted the County's contract for the District's use. The contract will be a five (5) year contract and does not require the District to pay a retainer or for any services until such time as the services are utilized. Commissioner Moses moved to approve Advertisement for Bids for 2020 Emergency Disaster Assistance Recovery Contracts. Commissioner Butler seconded the motion. The motion carried.

Consider Approval to Advertise for Bids for 2020 Emergency Fuel Supply Contract

Mr. Phil Kelley stated the District had a two (2) year contract for Emergency Fuel Supply with two (2) vendors, Sun Coast Resources and Spidle Oil Company. This contract also needs to meet the acquisition process to be reimbursable from FEMA, and the District needs to go out for bids to abide by the 2 CFR 200 rules. Commissioner Champagne moved to approve Advertisement for Bids for 2020 Emergency Fuel Supply Contract. Commissioner Moses seconded the motion. The motion carried.

Consider Change Order No. 1 for Diesel Engines and Reduction Gears for Crane Bayou and Delmar Pump Stations.

Change Order No. 1 for Diesel Engines and Reduction Gears for Crane Bayou and Delmar Pump Stations was presented to the Board for consideration. Mr. Phil Kelley stated the District has a contract to replace the four (4) engines but there is a delay in receiving the Twin Disc reduction gears from Belgium in that the production factory is presently closed as a part of the region's attempt to mitigate the spread of the COVID-19 virus. The original contract time will expire on May 11, 2020, and, therefore, a no cost extension of the project time needs to be extended until July 31, 2020 to allow for equipment delivery. Commissioner Champagne moved to approve Change Order No. 1 for Diesel Engines and Reduction Gears for Crane Bayou and Delmar Pump Stations and extend the contract time until July 31, 2020. Commissioner Butler seconded the motion. The motion carried.

Consider Resolution Authorizing Geotechnical Services in Connection to the Sabine Pass to Galveston Bay Project

Resolution No. 460 Authorizing Geotechnical Services in Connection to the Sabine Pass to Galveston Bay Project was presented to the Board for consideration. Mr. Phil Kelley stated the Galveston District Corps of Engineers has requested the District to perform work-in-kind services in connection with Contract 3 and Contract 3B. The geotechnical work for these two contracts was going to be done by the Corps' Group out of Vicksburg, Mississippi; however, there is a travel band due to COVID-19 and the group cannot get here to perform the work. In that there is no way to know how long the travel band will last, the District agreed to have the geotechnical work

completed. A few weeks ago, the Corps of Engineers authorized the District to have the geotechnical work done. Mr. Brady Girouard got in touch with Tolunay-Wong Engineers, Inc. (TWE), a contractor whom the District has used and is acceptable to Valero to work inside its refinery, to provide a proposal for the geotechnical work in connection with Contract 3 and Contract 3B. The geotechnical work is to address two (2) segments of the Hurricane Flood Protection Levee (HFPL) System where new T-Wall will be installed several feet taller than the existing sheetpile wall. TWE will perform factual geotechnical services, inclusive of a field program, laboratory testing and a factual subsurface investigation report. The first segment will be under Contract 3 located within the Valero Port Arthur Refinery site and the second segment will be under Contract 3B located within the Port of Port Arthur and Kansas City Southern Railroad for an amount of Three Hundred Sixty Four Thousand Seven Hundred and No/100 (\$364,700.00) Dollars, which will be credited as work-in-kind toward the District's project cost share. Commissioner Moses moved to approve Resolution No. 460 Authorizing Geotechnical Services in Connection to the Sabine Pass to Galveston Bay Project. Commissioner Butler seconded the motion. The motion carried. A copy of Resolution No. 460 is attached hereto and made a part of these minutes.

Manager's Miscellaneous Reports

Since the date of the last Commissioner's meeting, the following work has been done:

### HFPL Maintenance/Herbicide Crew

#### Herbicide Application:

- Main B Fabriform, Main C Outfall
- Working on Mains A, B and C Outfalls

#### Misc.

- Replacing fence around discharge bay at PS 19 (sides are complete, there is a pipeline issue we need to resolve before we can complete the fencing on the back side of the discharge bay)
- Mucking out Upper John's Gully between Highway 69 and North Twin City Highway

#### Contractor:

- Ducks Dragline: Mulching trees on Rodair Gully from W. Port Arthur Road to Sta. 1520+00 (on hold until completion of mucking out Upper Johns Gully from Twin City to Highway 69)
- GP Evans Contractors LLC: Mowing HFPL & ROWs, Areas 7 and 8

### Control Center Operation and Pump Station Maintenance Report

#### Instrumentation

Check CC- reset server - ok. 8908- roto-zip holes in enclosure and mount new gauges in panel. Check cc.

Daniel and Eric a came and installed new backstop for picking up trash with backhoe.

#### Instrumentation

Check CC-OK. 8905- washed dean's truck. Check cc.

#### Instrumentation

0800 Dean said to put one engine online @ 800.

Dean call shutdown engine. Entering run sheets into database. Wash trucks.

Secure station.

#### Instrumentation

Instrumentation check control center all okay .8908 me and Joe remove old one gang box outlet and run a new piece of ½ inch EMT conduit to new panel stand box for unit # 1 run wire and connect outlet and move battery charger and battery for unit # 1 To new panel stand. check control center.

Instrumentation check control center ok. 8908 me and Joe pull plug out of flywheel casing on unit #1 and get reducing bushing to mount a new magnetic pickup. Test it with meter saw voltage ok check control center.

Instrumentation check control center 8907 Joe removed and Replace a bad / leaking skinner valve from unit # 2 Detroit clutch actuator. Test start and run -all ok now. check control center.

Instrumentation check control center 8908 mounted terminal strip and oil pressure fittings in new control panel. Run flex tubing from fittings to oil press gauge in new panel. Check control.

Training on start up and put unit # 2 online @ 800

Instrumentation check control center Reset server ok

Eric and Kenneth run generator at 8917 unit # 2  
Test runs well

Ditch Maintenance:

- Routine crossing runs have been done throughout the District, including Beauxart Gardens, Central Gardens, Nederland and Port Neches.
- Cleaned trucks and equipment.
- Cut and cleaned ditches, trees and guardrails throughout the District.
- Cut Pump Stations 7, 8, 9, 10, 11, 12, 13 and 14.
- Cleaned and maintained Pump Stations 8901, 8902, 8905 and 8919.
- Crews addressed several complaints throughout the District.
- Tractor Crew resumed its weekly mowing route throughout the District.

Rental Equipment:

- None

Construction Crew:

- Crew cleaned Pump Stations 7, 8, 10, 11, 15 and 16 along the seawall after each rain event.
- Made routine trash pickup at warehouse, emptied all trash dumpsters and trash bins.
- Cleaned and maintained equipment and trucks.
- Continued making repairs to concrete and earthen ditches throughout the District.

Rental Equipment:

1-LS250X3 Track hoe, Ducks Dragline Service

District Equipment:

4-5 Yard Dump Trucks  
Backhoe, Gradall

Construction Notes - Alligator Bayou Pump Station Annex  
April 13, 2020 – April 24, 2020

Monday, April 13:

Alligator Project; Allco is working on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (14) operators/laborers reported.

Allco's crew is working on installing the trash rake screens. The pile crew is digging dirt out from the canal side of the sheet pile. The crane was out of service until noon. A mechanic from Houston came to the site to repair the crane. After the crane was repaired, the crew was able to dig dirt out from the cofferdam. The crew is also moving cut off sheet pile off the cofferdam.

Electrical Specialties is on site (3) wiring inside the station.

Tuesday, April 14:

Alligator Project; Allco is working on site today. Weather conditions were sunny and cold. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1) with (14) operators/laborers reported.

Allco's crew is installing the upper trash screen. The pile crew is digging dirt out from the canal side next to the sheet pile and continuing to dig dirt out of the cofferdam. The crew is also removing the lower support beam because the tide was low enough to cut beam with torch.

Electrical Specialties is on site (3) wiring inside the station.

Chapman is on site (3) working on the pipes in the fuel building. The crew left the job site when electricity went off. They were unable to work because there was no power for the welding machine and pipe threader.

The station lost power at 8:45 am. Entergy is replacing the broken power pole near the levee between pump station #16 and 17. Power was restored around noon.

Wednesday, April 15:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (14) operators/laborers reported.

Allco's crew is working on installing the trash screens. The pile crew is digging dirt from the canal side of sheet pile on the intake side of the station. It was noted that Allco spent 4 to 5 hours trying to get a trackhoe unstuck that was sunk next to the pipeline right-of-way.

Electrical Specialties is on site (3) wiring inside of the station.

Chapman is on site (3) working on the fuel pipes in the fuel building.

It was documented that there was a runaway bulldozer that went through the trees, across the pipeline right-of-way, then crossed over the railroad tracks without an operator on it. Mike Nunez was able to catch up to the dozer and drive it back to jobsite.

Thursday, April 16:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the upper trash screens in intake bay #6. The pile crew is continuing to dig dirt out from the canal side of the sheet pile with a long stick trackhoe on the intake side of the station. The crew was trying to pull sheet pile on the discharge side of the station, but something broke on the crane. A mechanic was called to service the crane. After the crane was repaired, the crew was able to pull 3 sheets loose.

Electrical Specialties is on site (3) wiring inside of the station.

Wiesinger is on site (2) removing the drive couplings from the clutches on unit #3 and 4.

Chapman is on site (3) working on the fuel tank piping. The crew arrived at the jobsite to work around 1 pm.



Friday, April 17:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is continuing to work on the trash rake system. The crew is also digging dirt out from the canal side of the sheet pile wall on the intake side of the station. The pile crew was able to pull 4 sheet piles up and out today. The crew is welding support plates on sheet pile that broke while being pulled.

Electrical Specialties is on site (3) wiring inside of the station.

Chapman is on site (3) working on the fuel tank piping. The crew arrived at the jobsite to work around 1 pm.

Monday, April 20:

Alligator Project; Allco is working on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is working on putting the trash rake chains together. The pile crew is digging dirt out from the canal side of the sheet pile on the intake side of the station. The crew is also welding on support plates onto the sheet pile so that they can be strengthened and pulled.

Chapman is on site (4) drilling a hole in a fuel tank building wall to run pipe to the station. They are also welding on the fuel pipes.

Electrical Specialties have finished with the electrical work at this time. They have stopped working at the annex station until material needed comes in.

(6) Angle gear coolant pumps were delivered to the station. (5) were left inside the new station and (1) pump was placed in pump station #16 for a spare.

Tuesday, April 21:

Alligator Project; Allco is working on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1) with (13) operators/laborers reported.

Allco's crew is continuing to work on the trash rake chains. The pile crew is digging dirt out from the canal side next to the sheet pile on the intake side of the station. The crew was able to pull a few sheet piles, but the crane is having problems with air leaks and needs servicing.

Chapman is on site (3) continuing to drill a hole in a wall of the fuel building to be able to run pipes to the station.

Wednesday, April 22:

Alligator Project; Allco worked on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is continuing to work on the trash rake chains. The pile crew is digging dirt out from the canal side next to the sheet pile on the intake side of the station. The crew has tried all day to pull sheet pile but have not been able to pull any loose.

Chapman is on site (4) working on the fuel pipes in the fuel tank building.

Thursday, April 23:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew installed the trash rake chains for intake bay #2. The chains were too long, so two chain links were removed from each chain to make them fit the system. The pile crew is continuing to dig dirt out from the canal side of the sheet pile with a long stick trackhoe on the intake side of the station. The crew is welding support plates back on to sheet pile that broke off when the sheets were being pulled.

Chapman is on site (4) working on the fuel piping inside the fuel tank building.

It was noted that Allco had to call Gator Country out to the station to catch an alligator on the discharge side of the station. The alligator was preventing the welders that were attempting to weld support plates to the sheet pile close to the water. The alligator's length was measured at 8' 4.5".

Friday, April 24:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is continuing to install the trash rake chains. The crew is also continuing to dig dirt out from the canal side of the sheet pile wall on the intake side of the station. The pile crew tried to pull sheet pile again today but had no luck, pulling on one sheet for about 20 minutes until the top of the sheet was ripped off. A crane mechanic came out to replace the air line on the crane.

Chapman is on site (4) working on the fuel piping inside the fuel tank building.

Mr. Phil Kelley stated the District's supervisors are not in attendance once again to keep the number of people down due to the COVID-19 situation. If the

Commissioners have any questions regarding the Supervisor reports, they can address the questions to Mr. Kelley, and he will get them an answer.

Checks & Purchase Orders  
Maintenance Fund

Ck. No. 16454 – Dan Delich Consulting  
\$1,500.00 – Legislative Consulting Services

Ck. No. 16455 – Dannenbaum Engineering Corp.  
\$27,022.22 – Sabine Pass to Galveston Bay Project

Ck. No. 16456 – Duck’s Dragline Service, Inc.  
\$8,640.00 – Rental LS250X3 Trackhoe 4/17-4/30/20 and Rental  
SS145X3 Trackhoe 4/17-4/30/20

Ck. No. 16457 – Filmr, LLC  
\$264.00 – Editing Film and Social Media Post

Ck. No. 16458 – Function 4 LLC  
\$188.99 – Rental of Konmin Copier

Ck. No. 16459 – Function 4 LLC  
\$29.85 – Charge for Copies on Konmin Copier

Ck. No. 16460 - GP Evans Contractors  
\$25,135.60 – Mowing Levee

Ck. No. 16461 – Groves Equipment Rental Co., Inc.  
\$3,066.00 – Rental 15 Ton Crane 4/17-5/16/20 and Repair on Equipment

Ck. No. 16462 – Hebert Real Estate Appraisers  
\$750.00 – Appraisal 4700 Lakeshore Drive, Port Arthur, TX

Ck. No. 16463 - James Gamble, Sr.  
\$270.00 – Health Insurance Payment

Ck. No. 16464 – Maxim Crane Works, L.P.  
\$1,721.20 – Rental of Crane and Operator to Install Pump at Pump  
Station No. 19

Ck. No. 16465 - Mazzanti & Associates LLC  
\$2,500.00 – Legislative Consulting Fees

Ck. No. 16466 – Nerbert Frelow  
\$1,440.00 – Dump Truck Rental 4/22-4/27/20

Ck. No. 16467 – Port Arthur Newsmedia, LLC  
\$594.36 – Advertising Fees

Ck. No. 16468 - Ray Russo  
\$1,633.35 – Legislative Consulting Fees

Ck. No. 16469 – Richard Beaumont  
\$195.58 – Health Insurance Payment

Ck. No. 16470 – Ritter Forest Products Nederland  
\$450.00 – Delivery Fees for Mats

Ck. No. 16471 - Ron Lewis & Associates  
\$3,500.00 – Legislative Consulting Services

Ck. No. 16472 – Texan Engineering & Consulting, LLC  
\$15,120.00 – Engineering Fees

Ck. No. 16473 – Tower Medical Center of Nederland  
\$853.00 – Employees Temperature Checks

Ck. No. 16474 – United Rentals  
\$941.12 – Rental of Scissor Lift 4/8-5/6/20

Ck. No. 16475 – Wastewater Specialties, LLC  
\$6,568.81 – Rental of Vacuum Truck 4/14-4/15/20

Commissioner Butler moved that the checks from the Maintenance Fund be approved for payment. Commissioner Moses seconded the motion. The motion carried.

Mr. Allen Sims of LJA Engineering gave a brief update on the Rodair Gully study. He stated he had a team meeting yesterday morning and calculations should be

finished in about two (2) weeks. The problem with the LIDAR data that was on a different elevation from project data has been corrected. The report will not be written, but information will be available to allow discussions to begin about proposed projects to improve the system.

Mr. Sims also gave an update on the Alligator Bayou Pump Station Annex Project. He stated two (2) repaired engines were supposed to be delivered by Caterpillar today and the last two (2) engines picked up for repair. Only one (1) engine needs more work than just the cleaning and flushing and one (1) engine will require an oil cooler change. The millwright company is onsite to align and set the engines.

Chairman Beaumont asked for any public comments and/or questions before going into the Executive Session. Mrs. Tomeka Channel stated she had unmuted the citizens' microphones who had joined the Zoom meeting and they could address the Board at this time with any comments or questions. There were no questions or comments from the public.

Executive Session - Consultation with Attorney Pursuant to Section 551.072, Texas Government Code, Concerning Possible Property Acquisition

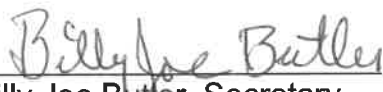
At 2:13 p.m., the Commissioners entered an Executive Session for consultation with attorney pursuant to Section 551.072, Texas Government Code, concerning possible property acquisition.


At 2:44 p.m., the meeting returned to regular session.

Consider and Take Action, if Any, on Items Discussed in Executive Session

Commissioner Champagne moved to authorize the District's Manager to negotiate a purchase of the property at 4700 Lakeshore Drive in Port Arthur, Texas, and to come back to the Board for approval of the negotiated sales price. Commissioner Butler seconded the motion. The motion carried.

At 2:45 p.m., Commissioner Moses moved that the meeting be adjourned. Commissioner Butler seconded the motion. The motion carried.

  
\_\_\_\_\_  
Billy Joe Butler, Secretary

  
\_\_\_\_\_  
Richard Beaumont, Chairman



THAT it is in the best interest of the District to authorize Tolunay-Wong Engineers, Inc. to perform the factual geotechnical services in connection with the first segment under Contract 3 located within the Valero Port Arthur Refinery site and the second segment under Contract 3B located within the Port of Port Arthur and Kansas City Southern Railroad right-of-way as shown on Appendix A for an amount of Three Hundred Sixty Four Thousand Seven Hundred and No/100 (\$364,700.00) Dollars, which will be credited as work-in-kind toward the District's project cost share.

I, Billy Joe Butler, Secretary of the Board of Commissioners of Jefferson County Drainage District No. 7, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of Commissioners of Jefferson County Drainage District No. 7, at their meeting No. 2323 held on the 5<sup>th</sup> day of May, 2020, upon motion made by Commissioner           Moses           and seconded by Commissioner           Butler           and adopted unanimously by said Board, a quorum being present.

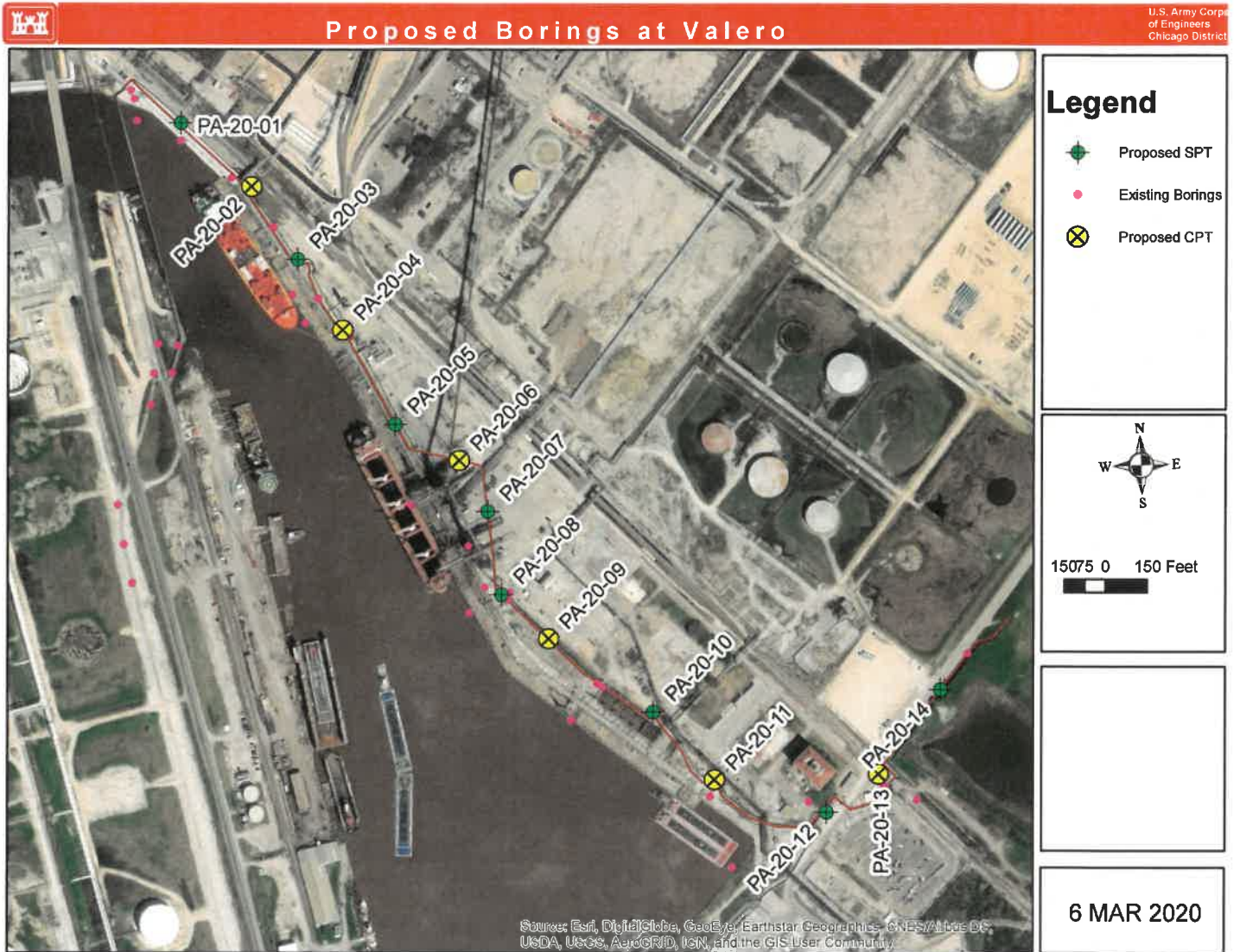
Given under my hand this 5<sup>th</sup> day of May, 2020.

  
\_\_\_\_\_  
Secretary  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7



# APPENDIX A

## Page 1 of 2



# APPENDIX A

Page 2 of 2



## Proposed Borings at KCS & Port of Port Arthur

U.S. Army Corps  
of Engineers  
Chicago District



### Legend

- Proposed SPT
- Existing Borings
- Proposed CPT



10050 0 100 Feet

6 MAR 2020