

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2381  
COMMISSIONERS OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300  
Port Arthur, Texas

Date: October 4, 2022

Present: Commissioners  
Richard Beaumont  
Matthew Vincent  
James Gamble, Sr.  
Lester Champagne  
Allen Sims, Assistant Manager

Absent: Albert Moses, Jr.

Visitors: Dean Depew, DD7  
Brady Girouard, DD7  
Garrett Boudoin, DD7  
Clark Richards, Richards, Rodriguez & Skeith, L.L.P (Via Zoom)

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law.

Commissioner Champagne gave the invocation.

Minutes of Meeting No. 2380

The Minutes of Meeting No. 2380 was approved as read.

Consider Advertising for Engineering Services for CDBG-Mit Grant Projects

Mr. Sims requested approval to advertise for Engineering Services for CDBG-Mit Grant Projects. Projects will need to be identified and grant applications ready for January 2023. Commissioner Champagne moved to approve the request to Advertise for Engineering Services for CDBG-Mit Grant Projects. Commissioner Gamble seconded the motion. The motion carried.

Consider Advertising for Grant Administration Services for CDBG-Mit Grant Projects

Mr. Sims requested approval to advertise for Grant Administration Services for CDBG-Mit Grant Projects. Commissioner Vincent made a motion to approve the request to Advertise for Grant Administration Services for CDBG-Mit Grant Projects. Commissioner Champagne seconded the motion. The motion carried.

Consider Approval to Advertise for Bids on Diesel Engine Replacement

Mr. Sims requested approval to Advertise for Bids on Diesel Engine Replacement. The engines from the previous contract have been received. This contract will be to replace engines for Pump Station 19 (Ninth Ave.) and Pump Station 15 (Foley). Commissioner Gamble moved to approve the request to Advertise for Bids on Diesel Engine Replacement. Commissioner Vincent seconded the motion. The motion carried.

Consider Pay Request No. 2 to N & T Construction, Inc. for the New Administration Building Project

A recommendation letter to approve Pay Request No. 2 to N & T Construction, Inc. was received from Sigma Engineers for construction of the New Administration Building project in the amount of Three Hundred Sixteen Thousand Nine Hundred Twenty-Five and 22/100 (\$316,925.22) Dollars. This pay request is for work through August 31, 2022, and includes mostly pad work and some framing. Mr. Sims stated that he and Mr. Sina Nejad recommend approving the subject pay request. Commissioner Champagne moved to approve Pay Request No. 2 to N & T Construction, Inc. for Construction of the New Administration Building in the amount of Three Hundred Sixteen Thousand Nine Hundred Twenty-Five and 22/100 (\$316,925.22) Dollars. Commissioner Gamble seconded the motion. The motion carried.

Consider Pay Request No. 3 to N & T Construction, Inc. for the New Administration Building Project

A recommendation letter to approve Pay Request No. 3 to N & T Construction, Inc. was received from Sigma Engineers for construction of the New Administration Building project in the amount of Five Hundred Fifty-Two Thousand Two Hundred Fifty-Five and 62/100 (\$552,255.62) Dollars. This pay request is for work through September 30, 2022, and includes concrete work and plumbing and electrical work in the slab. Mr. Sims stated that he and Mr. Sina Nejad recommend approving the subject pay request. Commissioner Champagne asked, other than the design of the building, what function does Sigma Engineers perform. Mr. Sims stated that Sigma has a project supervisor that goes out to the job site every two weeks to check quantities. The District has also hired Roger Fussell who is a certified mechanical, electrical and plumbing inspector with LJA Engineering to oversee the project on the District's behalf. Mr. Fussell is on the job site two to three times a week. Supervisors Brian McZeal and Brady Girouard as well as Garrett Boudoin are on site daily. Mr. Boudoin is overseeing the daily work performed by N & T Construction, Inc. Commissioner Vincent moved to approve Pay Request No. 3 to N & T Construction, Inc. for Construction of the New Administration Building in the amount of Five Hundred Fifty-Two Thousand Two Hundred Fifty-Five and 62/100 (\$552,255.62) Dollars. Commissioner Champagne seconded the motion. The motion carried.

Consider Progress Payment to Cummins Sales and Service for Diesel Engine Replacement for 9th Avenue Pump Station

A recommendation letter was submitted by Mr. Allen Sims as the District's engineer for a Progress Payment to Cummins Sales and Service for Diesel Engine Replacement for Pump Station 19 (9<sup>th</sup> Avenue Pump Station) in the amount of Four

Hundred Sixty-Two Thousand Eight Hundred Forty and 00/100 (\$462,840.00) Dollars. Mr. Sims stated that both engines have been received in good condition by the District, and the District is holding the customary 10% retainage. Commissioner Gamble moved to approve the Progress Payment to Cummins Sales and Service for Diesel Engine Replacement for 9<sup>th</sup> Avenue Pump Station. Commissioner Champagne seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard gave a brief update on the Sabine Pass to Galveston Bay Project Summary and stated that there is no significant progress to report at this time. The District is moving forward as much as possible pending the resolution of current environmental issues with the USACE.

Manager's Miscellaneous Reports

The following report was submitted to give an updated status:

Construction Notes - Alligator Bayou Pump Station Annex  
September 12, 2022 – September 23, 2022

Monday, September 12:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.  
Allco superintendent (0) on site with (0) operators/laborers reported.  
Allco crew is not on site today.

Tuesday, September 13:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.  
Allco superintendent (0) on site with (0) operators/laborers reported.  
Allco crew is not on site today.

Wednesday, September 14:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.  
Allco superintendent (0) on site with (0) operators/laborers reported.  
Allco crew is not on site today.

Thursday, September 15:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Friday, September 16:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Monday, September 19:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Tuesday, September 20:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Wednesday, September 21:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Thursday, September 22:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Friday, September 23:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

BLT is on site with (2) representatives reported. The crew is working on unit #2's generator, trying to get a reading to the control room computer. BLT is claiming that unit #2's generator panel is not putting out a signal to be sent to the control room.

Mr. Sims stated that a meeting was held with Allco, Ltd., who is compiling the paperwork to submit their final payment request for the Alligator Bayou Pump Station Annex Project within the next 30 days. Commissioner Champagne asked for a status on the gear box/reduction gear problem. Mr. Dean Depew advised that the issue is being addressed. Currently, the investigation is pointing toward an improper drive train installation. An x-ray company has been contacted to perform tests to ensure that drive trains on the other engines were installed properly. The District is going to have Weisinger, Inc. or W Industries evaluate the installation and recommend possible solutions to prevent any future problems.

Checks & Purchase Orders  
Maintenance Fund

Ck. No. 21006 – Albert Moses, Jr.  
\$600.00 – Travel Advance - TWCA Fall Conference

Ck. No. 21007 – Cummins Sales and Service  
\$462,840.00 – Partial Payment – Diesel Engines 9<sup>th</sup> Ave Pump Station

Ck. No. 21008 – Dan Delich Consulting  
\$1,600.00 – Legislative Consulting Fees

Ck. No. 21009 – Dannenbaum Engineering  
\$13,218.12 – Sabine Pass to Galveston Bay Project

Ck. No. 21010 – Duck's Dragline Service  
\$8,270.00 – Trackhoe Rental, PS 8 & PS 18, 1 Move

Ck. No. 21011 – FILMR, LLC  
\$108.00 – Social Media

Ck. No. 21012 – Function 4 LLC  
\$197.38 – Komin Copier Lease Payment

Ck. No. 21014 – GP Evans Contractors  
\$25,291.60 – Seasonal Mowing Contract

Ck. No. 21015 – Groves Equipment Rental  
\$2,700.00 – 15-Ton Terrain Crane Rental 9/17-10/16/22

Ck. No. 21016 – James Gamble, Sr.  
\$270.00 – Health Insurance Payment

Ck. No. 21017 – Jeffrey S. Ward & Associates  
\$12,500.00 – HMGP Services

Ck. No. 21018 – Lester Champagne  
\$1,000.00 – Travel Advance – TWCA Fall Conference

Ck. No. 21019 – LJA Engineering  
\$3,240.00 – Update Data Operations – SCADA Control Center

Ck. No. 21019 – LJA Engineering  
\$1,860.00 – Alligator Bayou Upgrade

Ck. No. 21019 – LJA Engineering  
\$94,894.19 – General Engineering – Multiple Projects

Ck. No. 21020 – M & S Limited  
\$450.00 – Transport Crane from PS 13 to PS 16 Annex

Ck. No. 21021 – Mazzanti & Associates LLC  
\$2,500.00 – Legislative Consulting Fees

Ck. No. 21022 – Mustang Rental Services  
\$2,858.46 – Mini-Excavator Rental – Levee Cleanup

Ck. No. 21023 – Nerbert Frelow  
\$3,360.00 – Dump Truck Rental

Ck. No. 21024 – Richard Beaumont  
\$1,000.00 – Travel Advance – TWCA Fall Conference

Ck. No. 21025 – Ritter Forest Products  
\$1,470.00 – Mat Rental 8/23-9/20/22, PS 3 Discharge Pipe Rehab

Ck. No. 21026 – Sunbelt Rentals  
\$3,941.41 – Rental Drum Roller – Administration Building Project

Ck. No. 21027 – Texan Engineering & Consulting  
\$9,090.00 – General Engineering & Blocks Bayou Project

Ck. No. 21028 – Texas A & M Agrilife Extension

\$100.00 – Pesticide Recertification Training – Kirkgard & James

Ck. No. 21029 – Tolunay-Wong Engineers

\$22,460.00 – Sabine Pass to Galveston Bay Project – Contract 2 – WIK Geotech

Ck. No. 21030 – Wells Fargo

\$2,461.92 – Travel & Meeting / Furniture & Fixtures Expense

Ck. No. 21031 – Xylem Dewatering

\$5,625.00 – PS 3 Discharge Pipe Support Rehab

Ck. No. 21032 – N & T Construction, Inc.

\$316,925.22 – Pay Request No. 2 – Administration Building Project

Ck. No. 21033 – N & T Construction, Inc.

\$552,255.62 – Pay Request No. 3 – Administration Building Project

Ck. No. 21034 – Texas Aquatic Plant Management Society

\$470.00 – Registration 2022 Annual Conference San Marcos, Texas

Ck. No. 21036 – Ron Lewis & Associates

\$3,500.00 – Legislative Consulting Fees

Commissioner Champagne moved that the checks from the Maintenance Fund be approved for payment. Commissioner Gamble seconded the motion. The motion carried.

EXECUTIVE SESSION – Pursuant to Section 551.071, Texas Government Code, Consultation with Attorney in regards to contemplated or threatened litigation

At 2:13 p.m., the Commissioners entered an Executive Session pursuant to Section 551.071, Texas Government Code, regarding consultation with attorney in regard to contemplated or threatened litigation.

At 2:45 p.m., the meeting returned to regular session.

Consider and Take Action, if Any, on Items Discussed in Executive Session

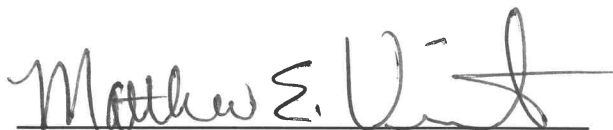
Commissioner Champagne motioned to authorize the Manager and Assistant Manager to negotiate the final normalized percentage ceiling as discussed in executive



session regarding the Star Lake Superfund site final allocation. Commissioner Vincent seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:46. p.m., Commissioner Champagne moved that the meeting be adjourned. Commissioner Vincent seconded the motion. The motion carried.



~~Albert Moses, Jr., Secretary~~

Matthew E. Vincent, Assist. Secretary



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Richard Beaumont, Chairman