

Book: 70
Page: 8402

**MINUTES OF MEETING NO. 2313
COMMISSIONERS OF JEFFERSON COUNTY
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: December 17, 2019

Present: Commissioners
Richard Beaumont
Lester Champagne
Billy Joe Butler
James Gamble, Sr.
Albert Moses, Jr.
Phil Kelley, Manager
Pete Steele, Attorney

Visitors: Dean Depew-DD7
Brady Girouard-DD7
Garrett Boudoin, LJA Engineering
Kim Carroll, LJA Engineering
Cody Croley, LJA Engineering
Eric Adams, Port Neches
Earl Richard, Stillwater Estates, Nederland
Eric Johnston, Contract Land Staff, Sugar Land, Texas
Braxton Skipper, contract Land Staff, Sugar Land, Texas

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law.

Commissioner Moses gave the invocation.

Minutes of Meeting No. 2312

The Minutes of Meeting No. 2312 were approved as read.

Consider Progress Payment No. 2 to MK Constructors for Improvements to Rodair Gully, Phase V

A recommendation letter was received from Cody Croley of LJA Engineering for Progress Payment No. 2 to MK Constructors for Improvements to Rodair Gully, Phase

V, in the amount of Seventy-Eight Thousand Six Hundred Twenty-Four and No/100 (\$78,624.00) Dollars. Mr. Croley stated this pay request is for work completed through November 30, 2019. He stated there was not too much work done in October due to high water, but with the contractor utilizing one of its own pumps and the District supplying them with an auxiliary pump, they are getting a lot more done and the job is now moving along. Mr. Croley submitted photos showing the progress of the work and stated he has verified the amount of work completed. Commissioner Champagne moved to approve Progress Payment No. 2 to MK Constructors in the amount of Seventy-Eight Thousand Six Hundred Twenty-Four and No/100 (78,624.00) Dollars. Commissioner Moses seconded the motion. The motion carried.

Permits

TransCanada Keystone Pipeline, LP and Motiva Pipeline LLC – 36" and 30" Crude Oil Pipeline Crossings at the Pure Oil Ditch, Blocks Bayou Ditch and Magnolia Ditch. Mr. Brady Girouard recommended approval of all six (6) crossings with a Five Hundred Fifty and No/100 (\$550.00) Dollar permit fee on each permit and no bond required. Commissioner Butler moved to approve Mr. Girouard's recommendation. Commissioner Gamble seconded the motion. The motion carried.

Manager's Miscellaneous Reports/Financials

Since the date of the last Commissioner's meeting, the following work has been done:

HFPL Maintenance/Herbicide Crew

Herbicide Application:

- Johns Gully, Johns Gully Lat. 1, Star Lake Canal
- El Vista Outfall, El Vista Outfall Lat. 1, El Vista West Lat. & Ext.
- East Port Acres Ditch, Lat. C2B, Hillebrant Bayou Bridge Ditch

Levee:

- Completed HFPL repair @ Sta. 1315+25-1316+00
- Repair @ HFPL Sta. 1314+00

Misc.:

- Hauling spoil material to 9th Ave. pit to store for future use.
- Checked crossings

Contractor:

- GP Evans Contractors, Mowing areas: Floodwall breach areas: Complete
- Ducks Dragline Levee Repair at Sta. 1314+00

Control Center Operation and Pump Station Maintenance

- Thad, man station #10 for rain. Change syphon breaker gaskets on unit #5.
- Pete & James, man station #7 for rain, check syphon breaker gaskets.
- Eric Williams, changed governor on #4 engine with rebuilt one, change air filters on unit #3 engine.
- Martin, check stations 11-15.
- Thad, man station #10 for rain.
- Pete & James, man station #7, fix greaser leak on unit #5
- Martin, check stations 11-15.

- Thad & Pete, install new syphon breaker gasket on station #7 unit #1, check for a/c hours for oil changes needed at stations 5 & 19.
- Martin & James, check pump stations, restock supplies & pump down bays.
- Tony, work on spill maintenance sheets.

- Thad & Pete, change A/C oil at pump station 19.
- Martin & James, check pump stations, change drain hoses on slobber tanks units 1, 2, 3 at pump station #7.

- Thad & Pete, change oil in gorman Rupp sump pump at station #15.
- Martin & James, check pump stations, unload new anodes for station #7 units 4, 5, 6 coolers, sweep & mop station top floor and office.
- enter computer data.

- Tony, record diesel fuel readings.
- Thad & Pete, exercise slide gate at PS #13, run diesel air comp. at all stations.
- Martin & James, check pump stations 7 thru 15, drain exhaust stack valves & empty drums at pump station #7.
- Thad, wash down station 7 second floor & change fuel filters on units 1, 2, 4 diesel engines.
- Tony & James, help pull sump pump at pump station 19, cont. filling out spill prevention forms.
- Martin & Pete, check pump stations 7 thru 15, restock supplies and wash work truck.
- Thad, man PS #10 for rain, bring cherry picker & mats to PS 8.
- James & Pete, man PS #7 for rain.
- Martin, check stations 11-15.
- Tony, record fuel readings.
- Thad & Pete, set electric motor on #3 pump at PS #8.
- Martin, check stations & help with electric motor at PS #8.
- Tony, cont. filling out spill prevention forms.
- Pete, swept PS #8, return tools to warehouse, clean fuel tank containment area.
- Martin check stations 7 thru 15, roofer started at station 15.
- Tony & James, record monthly hour readings.

Ditch Maintenance:

- Routine crossing runs have been done throughout the District, including Beauxart Gardens, Central Gardens, Nederland and Port Neches.
- Cleaned trucks and equipment.
- Cut and cleaned ditches, trees and guardrails throughout the District.
- Cut Pump Stations 7, 8, 9, 10, 11, 12, 13 and 14.
- Cleaned and maintained Pump Stations 8901, 8902, 8905 and 8919.
- Crews addressed several complaints throughout the District.
- Tractor crew continued its routine cutting of Levees and Ditches throughout the District.

Rental Equipment:

- None

Construction Crew:

- Crew cleaned Pump Stations 7, 8, 10, 11, 15 and 16 along the seawall after each rain.
- Made routine trash pickup at warehouse, emptied all trash dumpsters and trash bins.
- Cleaned and maintained equipment and trucks.
- Completed cleaning all Pump Stations with vacuum truck.
- Continued making repairs to concrete and earthen ditches throughout District.

Rental Equipment:

1-LS250x3 Trackhoe, Ducks Dragline Service

District Equipment:

4-5 Yard Dump Trucks
Backhoe, Gradall

Construction Notes - Alligator Bayou Pump Station Annex
November 25, 2019 through December 6, 2019

Monday, November 25:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is measuring and laying out the forms for the trash screen beam. The crew is also continuing to patch holes on the fuel tank house's walls. The pile crew is shut down due to the vibro power pack not working properly. A mechanic is scheduled to come out tomorrow to service the vibro power pack.

Electrical Specialties is on site (4) working on wiring and conduit.

Perkins Roofing is on site (2) working on the down spouts.

DD7's Scott Snyder picked up bolts and gaskets for the pump air relief valves and delivered the parts to the station.

Tuesday, November 26:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing air relief valves on the main pumps' discharge pipes. The crew is also continuing to patch holes on the fuel tank house's walls. The pile crew is driving sheet pile inside the cofferdam to shore up the foundation to support the crane.

Electrical Specialties is on site (4) working on wiring and conduit.

Perkins Roofing is on site (2) working on the down spouts.

Wednesday, November 27:

Alligator Project; Allco is working on site today. Weather conditions were partly cloudy. Site conditions are dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the top trash rake's chain guides on the trash rake's walls. The pile crew is pumping crushed concrete inside of the cofferdam to help make a stronger foundation so that the crane will be able to pull the sheet pile.

Electrical Specialties is on site (4) working on wiring and conduit.

Betco is on site (8) removing the support scaffolding from under the North walkway.

Thursday, November 28:

Alligator Project; DD7 is not on site today in observance of the Thanksgiving holiday.

Friday, November 29:

Alligator Project; DD7 is not on site today in observance of the Thanksgiving holiday.

Monday, December 2:

Alligator Project; Allco is working on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the trash rake's chain guides on top of the trash rake's walls. The pile crew is continuing to work towards stabilizing the inside of the cofferdam to support the crane. The pile crew is dumping crushed concrete inside of the cofferdam and placing wood crane mats and a one-inch steel plate to hold up the crane.

Electrical Specialties is on site (4) working on wiring and conduit.

Perkins Roofing is on site (2) installing down spouts on the discharge side of the pump station.

Betco is on site (8) removing the support scaffolding from under the North walkway.

Chapman is on site (3) working on the fuel line in the basement level.

Tuesday, December 3:

Alligator Project; Allco is working on site today. Weather conditions were sunny with cool temperatures. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is setting the chain guides for the trash rake. The crew is also spray texturing the walls of the fuel tank house. The pile crew is digging dirt out from behind the sheets of the cofferdam. The crew plans to begin trying to pull on the sheet piles next.

Electrical Specialties is on site (4) working on wiring and conduit.

Chapman is on site (2) working on the fuel line in the basement level.

Betco is on site (8) building support scaffolding for the trash rake screen beam.

DD7's Scott Snyder and Allco's Mike Nunez picked up four mufflers from Sabine Universal Products and delivered them to the station.

Wednesday, December 4:

Alligator Project; Allco is working on site today. Weather conditions sunny. Site conditions are dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the top trash rake's chain guides and spray texturing the walls of the fuel tank house. The pile crew is continuing to dig dirt out from around the sheet piles, inside and outside.

Electrical Specialties is on site (4) working on wiring and conduit.

Betco is on site (8) building the support scaffolding for the trash screen beam.

Chapman is on site (2) performing water tests on unit #1, 2, 3, and 4's coolant pipes from the top floor down to the coolers.

Perkins Roofing is on site (2) installing down spouts.

DD7's Daniel R. delivered two mufflers from pump station #2's shop to the station.

Thursday, December 5:

Alligator Project; Allco is working on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is cutting slots in the intake floor to receive the trash screens. The crew is also installing the top chain guides and aligning the bearings for the trash rake's drive shaft.

Electrical Specialties is on site (4) working on wiring and conduit.

Betco is on site (8) building the support scaffolding for the trash screen beam.

Chapman is on site (2) working on the coolant lines.

Friday, December 6:

Alligator Project; Allco is working on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is cutting slots in the intake floor to receive the bottom of the trash screens. The crew is also working on the trash rake's drive shaft bearing placement and setting. The pile crew has pulled three sheet piles up six to eight inches. The top of the third sheet pile was ripped off and the crew is welding another support plate to the pile.

Electrical Specialties is on site (4) working on wiring and conduit.

Betco is on site (8) building the support scaffolding for the trash screen beam.

Chapman is on site (2) working on the coolant lines.

Mr. Dean Depew stated crews have been working on routine maintenance, performing oil changes and regular pump station cleaning. Mr. Depew has been contacted by the Cummins Engine Division regarding the delivery of the engines for the Crane Bayou and Delmar Pump Stations. The engines may be delivered sooner than expected and may be in sometime the end of February or early March. The gears are already together.

Mr. Phil Kelley presented the financial statements prepared by FMW, P.C. for the period ended November 30, 2019, and gave a collateral securities report as of November 30, 2019.

Mr. Kelley informed the Board the annual Christmas Fish Fry will be held Monday, December 23, 2019 at 11:30 a.m.

Mr. Kelley reported that he and Brady Girouard attended a meeting at the Corps of Engineers' office in Galveston this morning. Chris Sallese and Ray Russo were also in attendance on behalf of the District. This was a kickoff meeting on the Sabine Pass to Galveston Bay Project and all project managers and engineers were present, as well

as Tony Williams with the General Land Office (“GLO”). It was a good meeting where the project was explained and what part the GLO is going to play. The GLO has the \$200,000,000 that was appropriated for the project in its possession and the idea is for the District to pay as they go and spend as much of the funds as possible prior to June of 2021. A formal Project Partnership Agreement signing with the Colonel was also discussed.

Commissioner Champagne asked how the meeting went last week on the Local Government Corporation (“LGC”) being formed. Mr. Kelley stated the meeting went well and was merely an organizational meeting wherein a Chairman, Vice-Chairman and President were elected. Seven (7) County Judges were in attendance, although the Liberty County Judge did not attend. Currently Judge Eckels is in the process of putting together bylaws and other documents to create the organization. They will meet once a month.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 15855 – Deep South Crane & Rigging Co.
\$1,400.00 – Rental of Crane, 11/19/19

Ck. No. 15856 - Duck’s Dragline Service, Inc.
\$13,420.00 – Rental of LS240X2 Trackhoe 12/2-12/13/19,
Rental of SS245X3 Trackhoe 12/2-12/11/19 and Rental
of Cutter Head 12/2-12/5/19

Ck. No. 15857 – Filmr, LLC
\$248.00 – Shooting Film, Editing Film and Social Media Posts

Ck. No. 15858 – Function 4 LLC
\$188.99 – Rental of Konmin Copier, 11/15-12/14/19

Ck. No. 15859 - GP Evans Contractors
\$10,276.00 – Mowing Levee

Ck. No. 15860 – Groves Equipment Rental Co., Inc.
\$2,700.00 – Rental 15 Ton Crane 11/17-12/16/19

Ck. No. 15861 – Jefferson Central Appraisal District
\$87,468.14 – First Quarter Payment on 2020 Entity Allocations

Ck. No. 15862 – Kansas City Southern Railway Co.
\$125.00 – Annual Billing for 2 60” Drainage Pipe Crossings

Ck. No. 15863 - KT Trucking & Cattle Co.
\$14,149.00 – Moving Spoil Material from Borrow Pits on 10/10/19,
10/24/19, 11/05/19 and 11/06/19

Ck. No. 15864 – LJA Engineering, Inc.
\$173,592.34 – DD7 Data System, City Coalition, Stormwater
Quality Coalition, Rodair Gully Widening Phase V, Shamrock
Ditch, Update Data Operations System, Sabine Pass to
Galveston Bay Project, Permit Reviews, Engineering Fees,
Rodair Drainage Study and Alligator Bayou Upgrade

Ck. No. 15865 – MK Constructors
\$78,624.00 – Rodair Gully Improvements Phase V

Ck. No. 15866 – Mutual of Omaha Companies
\$3,321.85 – Health Insurance Payment

Ck. No. 15867 – National Networks
\$3,223.74 – Computer Services for January 2020

Ck. No. 15868 – Nerbert Frelow
\$2,400.00 – Dump Truck Rental, 12/3-12/9/19

Ck. No. 15869 – Richard Beaumont
\$195.58 – Health Insurance Payment

Ck. No. 15870 - Ron Lewis & Associates
\$3,500.00 – Legislative Consulting Fees

Ck. No. 15871 - Sprint Waste Services, LP
\$3,130.80 – Removal of Waste from Pump Stations (3) 11/19

Ck. No. 15872 – Sunbelt Rentals
\$1,278.06 – Rental of 60' Manlift, 11/18-11/21/19


Ck. No. 15873 – Tomeka Channel
\$3,968.00 – Training and Education

Ck. No. 15874 – TWCA Risk Management Fund
\$37.50 – Policy Change MVR Billing

Commissioner Moses moved that the checks from the Maintenance Fund be approved for payment. Commissioner Champagne seconded the motion. The motion carried.

Chairman Beaumont recognized visitors in attendance and asked if anyone would like to address the Board. No one spoke. Mr. Kelley stated the Rodair Gully study is ongoing.

At 2:12 p.m., Commissioner Moses moved that the meeting be adjourned. Commissioner Butler seconded the motion. The motion carried.


Billy Joe Butler, Secretary


Richard Beaumont, Chairman