

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2408
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 3400 Hwy 73
Port Arthur, Texas

Date: December 5, 2023

Present: Commissioners
Richard Beaumont
Lester Champagne
Albert Moses, Jr.
James Gamble, Sr.
Matthew Vincent
Phil Kelley, General Manager
Glenn Steele, Attorney for the District

Visitors: Allen Sims, DD7
Toby Davis, DD7
Brady Girouard, DD7
Brian McZeal, DD7
Dean Depew, DD7
Garrett Boudoin, DD7
Kirby Johnson, DD7
Kim Carroll, Texan Engineering & Consulting (Via Zoom)
Don Forse, Tidal Basin Government Consulting, LLC.

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2407

The Minutes of Meeting No. 2407 was approved as read.

Mr. Phil Kelley introduced Don Forse, Regional Vice President with Tidal Basin Government Consulting.

Consider Star Lake Canal Cooperating Group 2023 Cash Call Payment

Mr. Phil Kelley stated that the 2023 Cash Call in the amount of Five Hundred Sixty-One Thousand Two Hundred Thirty-Four and 73/100 (\$561,234.73) Dollars was

approved by the Star Lake Canal Cooperating Group. There were funds available in the District's budget for that category at the end of FY 22/23 which allowed a partial payment to be made in the amount of Two Hundred Fifty Thousand and 00/100 (\$250,000.00). The District's share of the remaining balance is Two Hundred Fourteen Thousand Three Hundred Ten and 55/100 (\$214,310.55) Dollars. Commissioner Champagne moved to authorize the payment to the Star Lake Canal Cooperating Group in the amount of Two Hundred Fourteen Thousand Three Hundred Ten and 55/100 (\$214,310.55) Dollars. Commissioner Moses seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Allen Sims stated that design, work-in-kind, negotiations for rights of entry with landowners and project meetings continue on all contracts. LJA Environmental continued the required soil sampling in Valero facility. The results will determine the method of disposal of the potential solid waste that will need to be handled as part of Contract 3.

Mr. Sims stated that he attended a meeting with the Texas General Land Office (GLO) and USACE. The GLO has hired additional staff that are familiar with federal grants such as HUD and FEMA grants but are not familiar with working with USACE. This meeting was held to discuss the most recent request for reimbursement but turned into and education for the new staff on how USACE operates. The District will revise the final request for reimbursement related to Senate Bill 1 to reflect items discussed in the meeting. Also at the request of the GLO, the District is going to request a scope of work from Motiva regarding the next steps in the relocation project associated with the large pipeline crossing near 7th Street and Texaco Island Road. Once the relocation projects are complete, construction can begin. Additionally, to comply with our funding

agreements with GLO and GCPD a report is being compiled on the District's completed and ongoing efforts and expenses associated with the levee projects. FMW, PC has been hired to help with accounting and reporting requirements.

Manager Reports

Mr. Phil Kelley stated that District will hold its annual Christmas Luncheon on December 22 at 11:00.

Executive Session

At 2:12 p.m., the Commissioners entered an Executive Session regarding potential litigation.

At 2:33 p.m., the meeting returned to its regular session.

Consider and Take Action, if any, on Items Discussed in Executive Session

Commissioner Champagne motioned to approve the execution of the Termination Agreement and Limited Release of Claims as presented for consideration with Tidal Basin Government Consulting, LLC which changes termination for cause to termination for convenience regarding A-3-A Detention and Rodair Gully Detention projects. Commissioner Moses seconded the motion. The motion carried.

Checks & Purchase Orders Maintenance Fund

Ck. No. 23329 – B G Services

\$675.00 – Downspout & Gutter Repair – Administration Building

Ck. No. 23330 – DE Corp

\$39,864.00 – Groves Detention HMGP & Sabine Pass to Galveston Bay Project

Ck. No. 23331 – Duck's Dragline Service

\$2,440.00 – LS250X4 Tackhoe Rental – Pear Ridge Repair

Ck. No. 23332 – Groves Equipment Rental Co, Inc.

\$2,700.00 – 15 Ton Crane Rental 11/17 – 12/16/23

Ck. No. 23333 – James Gamble, Sr.
\$270.00 – Health Insurance Payment

Ck. No. 23334 – Jeffrey S. Ward & Associates, Inc.
\$2,500.00 – Rodair Detention HMGP Project

Ck. No. 23335 – Mazzanti & Associates, LLC
\$2,500.00 – Legislative Consulting Fees

Ck. No. 23336 – Ray Russo
\$6,652.48 – Legislative Consulting Fees

Ck. No. 23337 – Richard Beaumont
\$139.00 – Health Insurance Payment

Ck. No. 23338 – Ritter Forest Products Nederland
\$7,888.00 – Mat Rental – Freight Charges – Pear Ridge Repair

Ck. No. 23339 – Star Lake Canal Cooperating Group
\$214,310.55 – 2023 Cash Call Payment

Ck. No. 23340 – Thorpe Plant Services Corporation
\$10,771.25 – Insulation & Aluminum Jacket Installation PS 5

Ck. No. 23341 – U.S. Postal Service
\$332.00 – Post Office Box 3244 12 Month Rental

Ck. No. 23342 – Wave Solutions LLC
\$3,864.00 – Monthly Email Service & IT Services (December 2023)

Ck. No. 23343 – Elite Card Payment Center
\$1,149.33 – Travel & Meeting, Dues & Subscriptions

Ck. No. 23344 – 4 Horn Industrial
\$1,082.55 – Generator Rental and Pickup Charge – Administration Building

Ck. No. 23345 – Dan Delich Consulting
\$2,500.00 – Legislative Consulting Fees

Ck. No. 23346 – Electrical Specialties, Inc.
\$45.00 – Alarm System Monthly Monitoring

Ck. No. 23347 – Nerbert Frelow
\$600.00 – Dump Truck Rental – Pear Ridge Repair

Ck. No. 23348 – Performance Blasting & Coating
\$1,140.00 – Blast & Coat Security Doors – PSs 17 & 18

Ck. No. 23349 – Sam & Tash Services, Inc.
\$1,569.62 – Administration Building Janitorial Services

Ck. No. 23350 – Vortech Contracting, Inc.
\$26,677.45 – PS 18 Pipeline Abandonment – Sabine Pass to Galveston Bay Project

Ck. No. 23351 – Jefferson Central Appraisal District
\$89,388.87 – 1st Quarter Payment on 2024 Entity Allocations

Ck. No. 23352 – LJA Engineering, Inc.
\$4,048.67 – Stormwater Management Plan & Rodair Detention HMGP Project

Ck. No. 23353 – Ron Lewis & Associates
\$3,500.00 – Legislative Consulting Fees

Ck. No. 23354 – Texan Engineering & Consulting, LLC
\$16,340.00 – General Engineering Services & Grant Support


Commissioner Moses moved that the checks from the Maintenance Fund account be approved for payment. Commissioner Vincent seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:36 p.m., Commissioner Gamble moved that the meeting be adjourned. Commissioner Vincent seconded the motion. The motion carried.



Richard Beaumont, Chairman



Albert Moses, Jr., Secretary