

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2367
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: March 1, 2022

Present: Commissioners
Richard Beaumont
Lester Champagne
James Gamble, Sr.
Matthew Vincent
Phil Kelley, General Manager
Glenn Steele, District Attorney

Visitors: Allen Sims, DD7
Dean Depew, DD7
Brady Girouard, DD7
Garrett Boudoin, DD7
Kim Carroll, Texan Engineering & Consulting, LLC (Via Zoom)

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Champagne gave the invocation.

Minutes of Meeting No. 2366

The Minutes of Meeting No. 2366 was approved as read.

Consider Acceptance of Certification of Unopposed Candidates

Mr. Phil Kelley read the Certification of Unopposed Candidates form offered for consideration to the Board certifying that candidates Lester Champagne and Albert Moses, Jr. are unopposed for the election scheduled to be held on May 7, 2022. Ms. Diane Smith stated the deadline to file for a place on the general election ballot was February 18, 2022 at 5:00 pm and the deadline to file as a write-in candidate was February 21, 2022 at 5:00 pm. Both deadlines passed without any filings for candidacy. Commissioner Vincent motioned to accept

the Certification of Unopposed Candidates. Commissioner Gamble seconded the motion. The motion carried.

Consider Order of Cancellation of Election

Mr. Kelley read the proposed Order of Cancellation of Election offered for consideration to the Board canceling the election as to candidates Lester Champagne and Albert Moses, Jr. scheduled to be held on May 7, 2022. A copy of this Order will be posted on election day at each polling place that would have been used in the election. Commissioner Gamble motioned to approve the Order of Cancellation of Election. Commissioner Vincent seconded the motion. The motion carried. Ms. Smith added that the swearing in of the unopposed candidates must take place after the May 7, 2022 Election Day, and the oaths will be administered at the May 17, 2022 Board meeting.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard advised that there was no substantial change on Contracts 1 and 2. The District will be beginning a Phase II environmental study on Contract 3, which will affect the District's real estate acquisitions. A meeting was held with Valero to discuss the language in the proposed easement agreements. There were no significant changes on Contract 3B other than the Phase II environmental study on a small portion of the area which will begin shortly. The District participated in meetings with the United States Army Corps of Engineers (USACE) last week regarding Contract 3A to identify relocations and decided whose scope of work each would fall under. Contract 4, which is a design-build effort, will begin March 2, 2022. It is located west of Rosehill north toward Lakeview. The consultants will bring it to a 35% design level and then start construction. Contract 5 still does not have a defined scope of work. The

Engineering Research and Design Group with the USACE is working on modeling which will define most of the scope of work for that project.

Manager's Miscellaneous Reports

Since the date of the last Commissioner's meeting, the following work has been done:

HFPL Maintenance/Herbicide Application

Levee:

- Repairing HFPL repair at Sta. 1479+00 to 1485+50.
- Installed new flap gate at closure structure 50A.

Misc.:

- Checked crossings and flap gates.
- Fabricating gate for Johns Gully and FM 3514
- Repaired gate at Main B Diversion.

Mechanic Shop:

- Daily maintenance and repairs of District vehicles
- Service and repair tractor fleet for upcoming mowing season.

Contractor:

- Ducks Dragline Service: HFPL repair at Sta. 1479+00 – 1485+50

Construction Notes – Alligator Bayou Pump Station Annex February 7, 2022 – February 18, 2022

Monday, February 7:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (1) on site with (5) operators/laborers reported.

Allco is working on removing the coffer dam by cutting the sheet pile off below ground.

Tuesday, February 8:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (1) on site with (5) operators/laborers reported.

Allco is working on removing the coffer dam by cutting the sheet pile off below ground. They also laid (2) 1" thick steel plates across the air gap bridge on the haul road.

Wednesday, February 9:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (1) on site (Joe) with (5) operators/laborers reported.

Allco is working on removing the coffer dam by cutting the sheet pile off below ground.

Thursday, February 10:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (1) on site (Joe) with (5) operators/laborers reported.

Allco has finished cutting sheet pile off the cofferdam and have started removing crane mats to start shaping dirt on the levee.

Friday, February 11:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (1) on site (Joe) with (5) operators/laborers reported.

Allco is picking up broken pieces of wood from the crane mats. They have also begun digging a small ditch from the drain structure to the bayou.

Monday, February 14:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (1) on site (Joe) with (5) operators/laborers reported.

Allco is working on shaping the levee on the discharge side of the pump station where the cofferdam was removed. They are also disposing of the remaining scrap metal.

Tuesday, February 15:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (1) on site (Joe) with (5) operators/laborers reported.

Allco is working on shaping the levee on the discharge side of the pump station where the cofferdam was removed. They have also began shaping up grade for the last section of the parking lot.

Wednesday, February 16:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (1) on site (Joe) with (5) operators/laborers reported.

Allco is finishing up grading the last section of the parking lot. They are also removing the remaining sheet pile and scrap metal from the site.

Thursday, February 17:

Alligator Project; Allco worked on site today. Weather conditions held rain early and were partly cloudy in the afternoon. The site conditions were dry.

Allco superintendent (1) on site (Joe) with (5) operators/laborers reported.

Allco is hauling off sheet pile and cleaning up scrap metal.

Friday, February 18:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (1) on site (Joe) with (5) operators/laborers reported.

Allco is cleaning up the remaining scrap metal.

Mr. Kelley reported that the District is scheduled to have a meeting with the USACE to discuss the subpar work related to the Public Law 84-99 levee repairs.

Mr. Dean Depew advised that the repaired pump for Foley Pump Station is back in and the repaired pump for Pump Station No. 7 is being installed today.

Permits

Diamond Green Diesel, LLC – Proposed installation of an underground storm sewer system in an existing roadside ditch. Mr. Garrett Boudoin recommended approval with a Two Hundred Fifty and No/100 (\$250.00) Dollar permit fee and no bond required. Commissioner Gamble moved to approve Mr. Boudoin's recommendation. Commissioner Vincent seconded the motion. The motion carried.

Port Neches-Groves Independent School District - Proposed construction plans for a private water, sanitary sewer, storm sewer, paving and detention to serve Port Neches Primary School and Groves Primary School. Mr. Boudoin recommended approval. There will be no bond or permit fee required. Commissioner Gamble motioned to approve Mr. Boudoin's recommendation. Commissioner Vincent seconded the motion. The motion carried.

Checks & Purchase Orders Maintenance Fund

Ck. No. 19775 – Allen Sims

\$1,100.00 – Travel Advance for TWCA Annual Convention

Ck. No. 19776 – Coastal Welding Supply

\$4,370.00 – Cylinder Lease

Ck. No. 19777 – Dan Delich Consulting
\$1,800.17 – Legislative Consulting Fee

Ck. No. 19778 – Dannenbaum Engineering Corp.
\$63,033.49 – Sabine Pass to Galveston Bay Project and Groves Detention HMGP Project

Ck. No. 19779 – Duck’s Dragline Service, Inc.
\$13,855.00 – LS250X4 Trackhoe Rental (HFPL) 2/11-2/24/22; LS250X3 Trackhoe Rental (Main C Ext. Improvements) 2/11-2/24/22

Ck. No. 19780 – FILMR, LLC
\$96.00 – Social Media Posts

Ck. No. 19781 – Function 4, LLC
\$125.00 – Labor for Printer Repair

Ck. No. 19782 – James Gamble, Sr.
\$270.00 – Health Insurance Payment

Ck. No. 19783 – Mazzanti & Associates LLC
\$2,610.40 – Legislative Consulting Fee
Ck. No. 19784 – Nerbert Frelow
\$3,210.00 – Dump Truck Rental – Main C Ext. Improvements

Ck. No. 19785 – Phil Kelley
\$1,100.00 – Travel Advance TWCA Annual Convention

Ck. No. 19786 – Ray Russo
\$7,183.73 – Legislative Consulting Fee and Sabine Pass to Galveston Bay Project

Ck. No. 19787 – Richard Beaumont
\$1,100.00 – Travel Advance for TWCA Annual Convention

Ck. No. 19788 – Ritter Forest Products Nederland
\$3,675.00 – Mat Rental (Levee Repair)

Ck. No. 19789 – Ronnie Hollier
\$1,100.00 – Travel Advance for TWCA Annual Convention

Ck. No. 19790 – Sprint Waste Services, LP
\$3,170.46 – Holding Tank and Roll Box Rental (Multiple P.S. Locations)

Ck. No. 19791 – Texan Engineering & Consulting, LLC
\$10,440.00 – HMGP General Engineering (Block’s Bayou Project)

Ck. No. 19792 – Texas Water Conservation Association

\$1,700.00 – Registration for TWCA 2022 Annual Convention for Phil Kelley, Allen Sims, Richard Beaumont, and Ronnie Hollier (\$425.00 each)

Ck. No. 19793 – Waukesha-Pearce Industries, Inc.

\$4,184.00 – Rental of Bomag Compactor 2/2- 3/2/22; Komatsu Dozer Pickup Charge 1/28/22

Ck. No. 19794 – Wells Fargo

\$1,357.64 – Travel & Meeting Expenses/Dues & Subscriptions

Ck. No. 19795 – TWCA Risk Management Fund

\$7,753.00 – Worker's Comp Contribution February 2022

Glo Fund

Ck. No. 5030 – Texan Engineering

\$39,808.13 – Sabine Pass to Galveston Bay Project WIK

Commissioner Champagne moved that the checks from the Maintenance and GLO Funds be approved for payment. Commissioner Vincent seconded the motion. The motion carried.

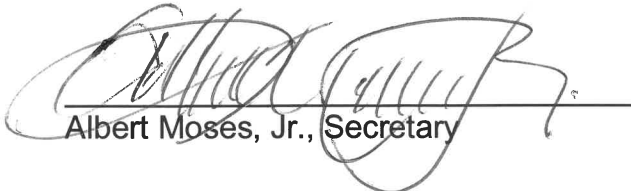
Mr. Kelley stated that he provided the USACE with contact information for Lamar State College President, Dr. Betty Reynard, and the Port Arthur Independent School District Superintendent, Dr. Mark Porterie, to set up a meeting to discuss the Sabine Pass to Galveston Bay Project and the impacts it may have on their respective campuses. Meetings are scheduled for next Tuesday.

Commissioner Champagne asked for a status on the new office building project. Mr. Kelley advised that he and Mr. Sims met with Sina Nejad of Sigma Engineers and asked him to make a presentation to the Board at the next meeting that includes the footprint and plans for the project. Mr. Kelley further stated the new administration building site had to be relocated slightly south due to the Texas Department of Transportation Cloverleaf Project. The District has also added a few more offices to the plans and is considering additional employee parking,

an employee breakroom, and a kitchen for sheltering purposes. The District is also exploring building a forty foot by two hundred foot pole barn that will house the District's dump trucks, high profile vehicles, etc.

At 2:18 p.m., Commissioner Champagne moved that the meeting be adjourned. Commissioner Vincent seconded the motion. The motion carried.


Richard Beaumont, Chairman


Albert Moses, Jr., Secretary