

Book: 72
Page: 8452

**MINUTES OF MEETING NO. 2317
COMMISSIONERS OF JEFFERSON COUNTY
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: February 18, 2020

Present: Commissioners
Richard Beaumont
Lester Champagne
Billy Joe Butler
James Gamble, Sr.
Albert Moses, Jr.

Phil Kelley, Manager
Pete Steele, Attorney

Visitors: Ronnie Hollier, DD7
Dean Depew-DD7
Brady Girouard-DD7
Garrett Boudoin, LJA Engineering
Kim Carroll, LJA Engineering
Cody Croley, LJA Engineering
Margaret Gamble, Port Arthur
Terry Whiddon, FMW, PC
Charles Reed, Charles Reed & Associates
Eric Adams, Port Neches
Jim Parson, Port Neches
Matt Vincent, Port Neches
Flozelle C. Roberts, City of Port Arthur

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law.

Commissioner Moses gave the invocation.

Minutes of Meeting No. 2316

The Minutes of Meeting No. 2316 were approved as read.

Presentation of Audit and Financial Statement for FY 18/19 by Charles E. Reed & Associates

Mr. Phil Kelley submitted two (2) letters the District received from Charles E. Reed & Associates, who is the company that is performing the District's audit. The letter dated November 15, 2019 sets forth the company's responsibilities under the generally accepted auditing standards and the planned scope and timing of the audit. The letter dated February 10, 2020 sets forth particular information regarding the company's significant audit findings that is required under the generally accepted auditing standards. No action is required. Auditing standards simply requires the District to note receipt of the letters by the Board of Commissioners.

Mr. Chuck Reed of Charles E. Reed & Associates gave a detailed report of the audit and financial statements for the fiscal year 2018/2019. Mr. Reed stated the District's audit went very smoothly and that he received full cooperation from the District's management and staff, as well as from FMW, P.C., the District's accounting firm. He further stated that the audit reflects a clean audit opinion and the District's books and records are in excellent shape. Mr. Terry Whiddon of FMW, P.C. commented that the District's pension liability shows an increase this year, but this is because the market did not perform very well in 2018. This is not a problem, and the District is still highly funded on its pension liability. Mr. Whiddon also stated this is the way it is with all entities he works with and not just specific to the District. Commissioner Moses made a motion that the audit be approved as presented, the Chairman be authorized to sign the Annual Filing Affidavit and a copy of the audit and

financial statements be forwarded to the Texas Commission on Environmental Quality. Commissioner Champagne seconded the motion. The motion carried.

Consider Approval to Attend TWCA Annual Convention

Mr. Phil Kelley stated the TWCA Annual Convention will be held at the Worthington Renaissance Fort Worth Hotel on March 4-6, 2020. Commissioner Gamble moved that any Commissioner and staff be authorized to attend. Commissioner Butler seconded the motion. The motion carried.

Consider Principal and Interest Payment from Debt Service Fund

Mr. Phil Kelley submitted an invoice received from Wells Fargo for a principal and interest payment in the amount of One Million One Hundred Twenty-Four Thousand Eighteen and 75/100 (\$1,124,018.75) Dollars from the Debt Service Fund for the Maintenance Notes. This is the March 2020 payment. Commissioner Moses moved to approve the principal and interest payment in the amount of One Million One Hundred Twenty-Four Thousand Eighteen and 75/100 (\$1,124,018.75) Dollars. Commissioner Butler seconded the motion. The motion carried.

Consider Resolution Designating Polling Locations, Appointing Election Judges and Other Matters Relating to the General Election of Commissioners

Resolution No. 456 Designating Polling Locations, Appointing Election Judges and Other Matters Relating to the General Election of Commissioners was presented to the Board for consideration. Mr. Phil Kelley stated the governing body of the District must designate polling locations and appoint Election Judges for the upcoming election on May 2, 2020. Diane Smith, Elections Clerk for the District, stated the resolution also

covers the fact that the District is not required to establish a central counting station because the voting system the District will utilize is not designed to have ballots counted at a central location. The voting equipment will print out a tape that tabulates the votes and the presiding judge will then deliver the tapes to the Central Election Station after the polls close at 7:00 p.m. and fill out and sign a Ballot and Seal Certificate. The voting system is approved by the Secretary of State. Commissioner Champagne moved to approve Resolution No. 456 Designating Polling Locations, Appointing Election Judges and Other Matters Relating to the General Election of Commissioners. Commissioner Gamble seconded the motion. The motion carried. A copy of Resolution No. 456 is attached hereto and made a part of these Minutes.

Consider Progress Payment No. 69 to Allco, Inc. for Alligator Bayou Pump Station Annex

A recommendation letter was received from Allen Sims of LJA Engineering for Progress Payment No. 69 to Allco, Inc. in the total amount of Six Hundred Forty-Nine Thousand Eight Hundred Six and 84/100 (\$649,806.84) Dollars. Mr. Garrett Boudoin stated the contractor is still pulling out the coffer dam sheet pile and working on the trash rake system and miscellaneous piping. Mr. Boudoin submitted photos showing the work progress. Commissioner Gamble moved to approve Pay Request No. 69 to Allco, Inc. in the amount of Six Hundred Forty-Nine Thousand Eight Hundred Six and 84/100 (\$649,806.84) Dollars. Commissioner Butler seconded the motion. The motion carried.

Consider Progress Payment No. 4 to MK Constructors for Improvements to Rodair Gully, Phase V

A recommendation letter was received from Cody Croley of LJA Engineering for Progress Payment No. 4 to MK Constructors for Improvements to Rodair Gully, Phase V, in the amount of Sixty-Two Thousand Four Hundred Fifty-Two and 80/100 (\$62,452.80) Dollars. Mr. Croley stated the contractor is working slowly, but steadily and has completed approximately 375 feet up to the Entergy Transfer pipeline easement line. The amount of work constructed has been verified and the requested pay request has been reviewed. Commissioner Champagne moved to approve Progress Payment No. 4 to MK Constructors in the amount of Sixty-Two Thousand Four Hundred Fifty-Two and 80/100 (\$62,452.80) Dollars. Commissioner Moses seconded the motion. The motion carried.

Manager's Miscellaneous Reports/Financials

Since the date of the last Commissioner's meeting, the following work has been done:

HFPL Maintenance/Herbicide Crew

Herbicide Application:

- Pear Ridge Main Lat. 3, Stadium Ditch Lat. 2, Lakeview Ditch near PS8
- Main B Faber forms, Main C, Started Main A
- Pump Stations 2, 3, 6, 7, 8, 9, 10, 11, 16, 17, 18, Halbouty and Seawall

Levee:

- Inspected HFPL closure structures
- Asphalt repair to the 60th Street Ramp on HFPL

Misc.:

- Checked crossing
- Maintenance on vehicles and equipment

Contractor:

- Ducks Dragline: Mowing around HFPL Borrow Pit at PS 18

Control Center Operation and Pump Station Maintenance

- Generator-lost fuel prime, use manual pump on engine to reprime and run unit thru test mode. All OK Unit in Auto
- Stations 1,3,15&19
Test run Automatic Trash Rakes. Check stations after overnight rain.
Electric Shop and Yard Area
repair security lights as necessary.
- Station 5
crew working on concreting driveway area. Repairing and rewiring conduit to Well House. Also repairing conduit from main station to annex.
ALL STATIONS-GENERATORS
Test run all station generators with electric motors and Automatic Rakes ahead of forecasted weather event. Change battery out at Station 6,7&14.
Also change Battery on Warehouse Generator and test run.
Old Office Building
replace old existing 10 circuit breaker panel with new 24 circuit Square D Panel.
Order new panel to replace other existing panel in building.
Station 5
install 2inch conduit in trench from main station to annex before crew pours concrete for driveway.
- Station 16
Unit 2-check problem with bearing oiler contactor, clean and tighten all connections, reset overload and test. All OK
Control Room
Computer Battery Backup Room-replace ballast and bulbs in Fluorescent light.
- Station 12
replace old incandescent ceiling lights with new LED light fixtures.
Stations 1,3,15&19
check automatic rakes, add hydraulic oil to B Rake at 19.

- Stations 11&2
Check sump pumps, check amperage, reverse rotation to blow out trash in pump, change rotation back and recheck amperage. Lowered amperage to normal at station 11. Amperage at
- Station 2 was normal to start with.
Electric Shop & Control Center
repair security lights.
Station 8
Sump Pump at Annex locked up, reverse rotation, still locked up. Crew to inspect to check Impeller.
Main Office
Change second old Breaker Panel to new Square D 30 Circuit Panel. Both Lighting Panels have now been changed out.
Station 11
repair station security lighting
All Stations

Ditch Maintenance:

- Routine crossing runs have been done throughout the District, including Beauxart Gardens, Central Gardens, Nederland and Port Neches.
- Cleaned trucks and equipment.
- Cut and cleaned ditches, trees and guardrails throughout the District.
- Cut Pump Stations 7, 8, 9, 10, 11, 12, 13 and 14.
- Cleaned and maintained Pump Stations 8901, 8902, 8905 and 8919.
- Several complaints were addressed throughout the District.

Rental Equipment:

- None

Construction Crew:

- Crew cleaned Pump Stations 7, 8, 10, 11, 15 and 16 along the seawall after each rain event.

- Made routine trash pickup at warehouse, emptied all trash dumpsters and trash bins.
- Cleaned and maintained equipment and trucks.
- Continued making repairs to concrete and earthen ditches throughout the District.
- Continued installing concrete parking lot at Pump Station No. 5, approximately 60% complete.

Rental Equipment:

1-LS250X3 Track hoe, Ducks Dragline Service

District Equipment:

4-5 Yard Dump Trucks
Backhoe, Gradall

Construction Notes - Alligator Bayou Pump Station Annex
January 27, 2020 through February 7, 2020

Monday, January 27:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were muddy.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the second row of the trash screen beams in intake bay #5. The pile crew is welding flat bars onto the outside whaler braces in order to keep the sheet pile from spreading apart.

Electrical Specialties is on site (4) working on wiring inside the station.

Chapman is on site (3) working on the coolant pipes to engines.

Dawn Pilcher was on site to make a drawing of the air pipes to the clutch and air starter. There was a potential problem that was found regarding the potential need for a solenoid before or after each fuel transfer pump to keep the head pressure from leaking through the pump and over filling the tanks.

Tuesday, January 28:

Alligator Project; Allco is working on site today. Weather conditions were cloudy with a 100% forecasted rain later in the day. The site conditions were muddy.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the stainless-steel trash screen beams first row in intake bay #4. The pile crew is attempting to pull sheet pile next to a column, but the west side of the column broke one of the sheets off at the water line. The crew was able to pull six (6) sheets up about 20 to 30 feet.

Electrical Specialties is on site (4) working on wiring inside the station.
Chapman is on site (4) working on the coolant lines to engines.

Wednesday, January 29:

Alligator Project; Allco is working on site today. Weather conditions were cloudy, windy, and cold. The site conditions were muddy.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the second row of the stainless-steel trash screen beams in intake bay #4. The pile crew is cutting off sheet pile that were partially pulled out yesterday and removing them so that the crew will be able to access and pull more sheets.

Electrical Specialties is on site (4) working on wiring inside the station.
Chapman is on site (4) working on the coolant pipes to engines.

Thursday, January 30:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were muddy.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the bottom row of stainless-steel trash screen beams in intake bay #3. The pile crew have pulled six (6) sheet pile all the way out of the ground.

Chapman is on site (4) working on the coolant pipes to engines.

Electrical Specialties is on site (4) working on wiring inside the station.

Friday, January 31:

Alligator Project; Allco is working on site today. Weather conditions were partly cloudy. The site conditions were muddy.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the second row of the stainless-steel trash screen beams in intake bay #3. The pile crew is removing pile that were pulled yesterday and were able to pull two more sheets about 10 feet.

Electrical Specialties is on site (4) working on the wiring inside the station.

Chapman is on site (4) working on the coolant pipes to the engines.

Monday, February 3:

Alligator Project; Allco is working on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is continuing to work on the trash rake system, installing the stainless-steel beams and the chain guides. The pile crew was able to pull one sheet about 20 feet up. The crew is working on supporting the ground under the crane with rocks and more mats.

Electrical Specialties is on site (4) working on wiring inside the station.
Chapman is on site (4) working on the coolant pipes to engines.

Tuesday, February 4:

Alligator Project; Allco is working on site today. Weather conditions were partly cloudy with a slight chance of rain. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is working on the trash rake system, installing the chain guides doing down into the bay. The pile crew is having issues removing (3) sheet pile that are not budging.

Electrical Specialties is on site (4) working on wiring inside the station.
Chapman is on site (4) working on the coolant pipes to engines.

There was a conference call with Phil Kelley, Allen Sims, Joe H, Yancey, Dean D, Jeff K, Shane, and Scott Snyder about the panel connections, clutches, air starters, and air regulators.

Wednesday, February 5:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the sprockets and bearings on the trash rake shafts. The pile crew did not pull any sheet pile today due to half of the crew not reporting to work. The crew is taking the 50-ton crane apart, removing the boom and counterweight, so that the crane can be loaded on a truck and taken to a ship where it will then be serviced.

Electrical Specialties is on site (4) working on wiring inside the station.
Chapman is on site (4) working on the coolant pipes to engines.

Thursday, February 6:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew finished installing the chain guides that are going down into the bay and started setting the drive shafts in place. The pile crew attempted to pull sheet pile

that is connected to a column and tore the top of the sheet pile off. Something broke on the crane while attempting to pull the column-attached sheet pile, so the crane is out of service at the time of this daily report.

Chapman is on site (4) working on the engines' water jacket coolant pipes.

Electrical Specialties is on site (4) working on wiring inside the station.

Friday, February 7:

Alligator Project; Allco is working on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the trash rake's chain drive shafts with sprockets. The crane repair mechanic was able to repair the crane late yesterday afternoon. The pile crew was able to cut off 25 feet of (3) loose sheet pile and remove them. After removing the cut off pieces of sheet pile, the crew finished pulling out the remaining portions of the sheet pile.

Electrical Specialties is on site (4) working on the wiring inside the station.

Chapman is on site (4) working on the engines' water jacket coolant pipes.

AT&T sent out a representative to the site. The representative gave instruction on what was needed to get a phone line into the building.

Mr. Phil Kelley presented the financial statements prepared by FMW, P.C. for the period ended January 31, 2020, and gave a collateral securities report as of January 31, 2020.

Mr. Phil Kelley gave a brief report on the meeting related to the Value Engineering Studies held last week at the Corps of Engineers Office in Galveston that he and other staff members attended regarding the Sabine Pass to Galveston Bay Project. The studies covered were on the next two (2) contracts, Contract 3 for rehabbing the steel wall through the Valero refinery and Contract 3B for the levee system in and around the Port of Port Arthur and KCS Railroad Yard. The Corps hires consultants to get together and review the contracts to try to come up with savings. In the initial Sabine Pass to Galveston Bay Feasibility Study conducted by the Corps of

Engineers, they included a concrete Inverted T-Wall type floodwall with pile foundations. This was done in the study to assure all the costs would be covered in the event that pile foundations became necessary. The Corps of Engineers Construction Design Team came out with the first plan to utilize a Caisson type pier foundation every 24 feet from 8-12 foot in diameter to depths of 125 feet. Mr. Kelley stated this is approximately 50,000 yards of concrete in every hole every 24-26 feet and a larger one under every gate structure for a length of 5,000 feet, which costs over \$100,000 million. Based on the condition of the soils in the subject area, the Value Engineering Team was able to trim \$50,000 million off the original estimate; however, it is unknown whether the Corps will agree to the changes. The Corps reconstructed the New Orleans Levee System using similar pile founded concrete T-Wall because the soil in that area was not good, and the Corps has now decided this is its standard design. Mr. Kelley stated he does not feel the Corps can use the New Orleans Levee System as its standard design, and the District will be pushing back hard on this matter.

Mr. Dean Depew stated the repaired pump for Pump Station No. 19 has been installed after getting a new crane company hired. He submitted photos to evidence the work and stated the District's electricians, instrument crew and fabrication crew are working together to get the pump in service. The repair on Unit 5 for Pump Station No. 8 is expected to be completed by this Thursday.

Mr. Ronnie Hollier stated his crews are working around the weather and trying to do what they can between rain events.

Mr. Phil Kelley stated the Construction Crew is still working on the concrete paving at Pump Station No. 5.

Permits

Enterprise TE Pipeline – 16” Ethane Pipeline “At Grade” Crossing of the HFPL in the Vicinity of Station 1540+00. Mr. Brady Girouard recommended approval with a Six Thousand Five Hundred Fifty-Seven and 51/100 (\$6,557.51) Dollar permit fee and a Two Hundred Thousand and No/100 (\$200,000.00) Dollar bond required. Commissioner Gamble moved to approve Mr. Girouard’s recommendation. Commissioner Butler seconded the motion. The motion carried.

Entergy – Overhead Electrical Transmission Lines at Multiple Crossings. Mr. Brady Girouard recommended approval with no permit fee or bond required. Commissioner Champagne moved to table the approval of the permit pending receipt of additional information. Commissioner Moses seconded the motion. The motion carried.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 16105 – Duck’s Dragline Service, Inc.
\$6,480.00 – Rental LS250X3 Trackhoe 1/31-2/13/20

Ck. No. 16106 – Function 4, LLC
Maintenance to Printer in Engineering Dept.

Ck. No. 16107 – Groves Equipment Rental Co., Inc.
\$2,700.00 – Rental 15 Ton Crane, 1/17-2/16/20

Ck. No. 16108 – Hunton Andrews Kurth LLP
\$34,918.16 – Legislative Consulting Fees

Ck. No. 16109 - KT Trucking & Cattle Co.
\$825.00 – Rental of Transport Truck for 3 Moves

Ck. No. 16110 - LJA Engineering, Inc.

\$129,629.31 – Rodair Gully Widening Phase 5, Develop Data Collections System (2), Update Data Operations System, Sabine to Galveston Bay Project, Engineering Fees (3), Rodair Gully Watershed Study, Alligator Bayou Upgrade, Stormwater Management Plan and Concrete Line Shamrock Ditch

Ck. No. 16111 – MK Constructors

\$62,452.80 – Rodair Gully Improvements Phase V

Ck. No. 16112 – Ritter Forest Products Nederland

\$900.00 – Rental of 10 Mats

Ck. No. 16113 – Ron Lewis & Associates

\$3,500.00 – Legislative Consulting Fees

Ck. No. 16114 – Sprint Waste Service, LP

\$2,389.50 – Removal of Waste from Pump Stations (3)

Ck. No. 16115 – Texas Water Conservation Association

\$2,085.00 – Registrations for Annual Convention 2020

Ck. No. 16116 - Waukesha-Pearce Industries, Inc.

\$7,305.00 – Rental of Mini Excavator 1/27-2/24/20 and Rental of Soil Compactor 1/27-2/24/20

Ck. No. 1066 – Allco, Ltd.

\$649,806.84 – Alligator Bayou Project

Ck. No. 2015 – Wells Fargo Corporate Trust Services


\$1,124,018.75 – Principal and Interest Payment

Commissioner Butler moved that the checks from the Maintenance Fund be approved for payment. Commissioner Moses seconded the motion. The motion carried.

Chairman Beaumont recognized visitors in attendance and asked if anyone would like to address the Board. Mr. Jim Parson introduced himself and stated he has applied for the Commissioner position for Port Neches for the May 2, 2020 Election.

At 2:40 p.m., Commissioner Champagne moved that the meeting be adjourned. Commissioner Gamble seconded the motion. The motion carried.


Richard Beaumont, Chairman


Billy Joe Butler, Secretary

RESOLUTION NO. 456
DESIGNATING POLLING LOCATIONS, APPOINTING ELECTION
JUDGES AND OTHER MATTERS RELATING TO THE
GENERAL ELECTION OF COMMISSIONERS

THE STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

WHEREAS, Jefferson County Drainage District No. 7, on February 4, 2020, approved and passed an Order of Election of Commissioners of Jefferson County Drainage District No. 7; and

WHEREAS, polling locations are required to be designated and approved and election judges are required to be appointed and approved, in advance of the election, by the governing entity holding such election.

THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7:

THAT the following polling locations are designated and approved and the following persons are appointed and approved as election judges for the designated polling places for the May 2, 2020 election of Commissioners of Jefferson County Drainage District No. 7:

<u>Precinct</u>	<u>Voting Place</u>	<u>Voting Judge</u>	<u>Alternate</u>
33,34, 97,98, 106,107, and that certain portion of Precincts 21 and 31, located within the boundaries of the District	Port Acres Elementary School – Gym 6301 Pat Avenue Port Arthur, TX	Jeanene Ebeling 2464 63 rd Street Port Arthur, TX 713-894-4153	Sandy Craigen 2371 Mimosa St. Port Arthur, TX 409-719-2796

<u>Precinct</u>	<u>Voting Place</u>	<u>Voting Judge</u>	<u>Alternate</u>
44,45,46,47,48, 49,50,51,52,53, 54,55,57,59, 70,81,82,93,95, 96,102,105, and that certain portion of Precincts 76 and 103 located within the boundaries of the District	Port Arthur Public Library Innovation Center 4615 9 th Avenue Port Arthur, TX	Ida Davis 6217 Madison Groves, TX 409-962-6338	Joey LeDoux 3124 High Avenue Groves, TX 409-962-2560
42,43,60,61,71 and 109	Groves Activity Building 6150 39 th Street Groves, TX	Cynthia Drake 4621 Boyd Avenue Groves, TX 409-790-4159	Marie Errington 4021 Wentworth Port Arthur, TX 409-543-2845
9,38,40 and 41	Port Neches Senior Center f/k/a The Wright Building 1006 Port Neches Avenue Port Neches, TX	Kim Taylor 4732 Bellaire Avenue Groves, TX 409-540-7684	Peggy Delino 2734 Marilyn Lane Port Neches, TX 409-728-1167
35,36,37,56 69,80,83 and that certain portion of Precinct 74 located within the boundaries of the District	Marion & Ed Hughes Public Library 2712 Nederland Avenue Nederland, TX	Kenneth L. Young, Jr. 2419 Avenue G Nederland, TX 409-728-2695	Reginald LeBleu 4745 Ridgewood Port Arthur, TX 409-504-4545

	<u>Voting Place</u>	<u>Early Voting Judge</u>	<u>Alternate</u>
Early	Community Bank Building 4749 Twin City Highway, Suite 200 Port Arthur, Texas	Ida Davis 6217 Madison Groves, TX 409-962-6338	Joey LeDoux 3124 High Avenue Groves, TX 409-962-2560

THAT the said election presiding judges, alternate judges and their clerks shall be compensated an amount reasonable, customary and lawful in Jefferson County, Texas.

THAT, Diane Smith is appointed as Early Voting Clerk and Carole Kidder is appointed as Alternate Early Voting Clerk.

THAT, there is no need to establish a Central Counting Station in that the voting system to be used in the election is not designed to have ballots counted at a central location and tabulation will be done by the voting system at each polling location when closed out at the end of election day. The District's main office will serve as the Central Election Station for delivery of results by each Polling Location Presiding Judge. Diane Smith is appointed as Presiding Judge of the Central Election Station and Carole Kidder is appointed as Alternate Judge of the Central Election Station.

The foregoing Resolution has been adopted as a valid action of the Commissioners of Jefferson County Drainage District No. 7, with a majority of Commissioners present and voting, at a regularly scheduled and duly noticed meeting held on February 18, 2020, at which proper quorum was present.

APPROVED AND SIGNED on this the 18th day of February 2020.


Richard Beaumont, Chairman


Lester Champagne, Vice Chairman


Billy Joe Butler, Secretary


James Gamble, Sr., Commissioner


Albert Moses, Jr., Commissioner